**EOI FOR EMPANELMENT OF EVENT MANAGEMENT AGENCIES**

| **Cover No.** | **Cover Type** | **Description** | **Document Type** |
| --- | --- | --- | --- |
| 1 | PreQual/Technical | Certificate of Registration / Incorporation under the respective Acts in India and the respective Memorandum of Association/Partnership Deed.  | .pdf |
| GST Registration Certificate  | .pdf |
| PAN issued by the IT department in favour of the Agency/Company/Firm/ Society/ Organisation.  | .pdf |
| Certificate issued by Chartered Accountant stating the details of annual turnover during the financial years 2018-19, 2019-120 & 2020-21 along with audited financial statements.  | .pdf |
| List of major clients with billing amount.  | .pdf |
| Work Order and Completion Certificate of 10 events executed by the firm along with contact details for the concerned person on the client side.  | .pdf |
| Undertaking to the effect that the firm has not been black listed in India.  | .pdf |
| Any other Supporting document | .pdf |